

CAREER

O P P O R T U N I T I E S

Production Assistant – Part Time CHCH TV

This notification will serve to inform that a career opportunity exists at CHCH TV in Hamilton, Ontario.

There is a part-time position available in the News department for a Production Assistant. The successful candidate will report to Mike Katrycz, VP of News.

The following is a paraphrase of the primary functions and does not outline all of the duties and responsibilities for this position:

- Assist in all aspects of production
- Monitor social media and news feeds
- Liaise with Master Control & Traffic
- Other duties as required

The ideal candidate must:

- Possess at least six months of news production experience
- Demonstrate strong spelling and grammar skills
- Be well organized
- Be prepared to work various shifts
- Possess a broadcast diploma or equivalent
- Have a valid driver's license and a clean driving record
- Have a working knowledge of ENPS
- Be familiar with the newsmakers and current events of Hamilton, Halton and Niagara is a strong asset

Any employee who believes she/he is qualified, and who has an interest in this career opportunity should inform her/his manager in writing of such interest. The Manager will advise the applicant as to the process to be followed. This hiring decision will be made by *Mike Katrycz, V.P. of News.*

Posting date: September 19, 2017

Application Deadline: October 2, 2017

Please send your resume and covering letter quoting reference # CHCH-PA-2017-09 in confidence to: hr@chch.com (No Phone Calls Please)

2492618 Ontario Inc. is an equal opportunity employer dedicated to diversity in its workforce. . Please note that all qualified candidates are encouraged to apply but applications from Canadians and permanent residents will be given priority. We thank all applicants for their interest; however, only selected candidates will be contacted. No telephone calls or agencies please. To see all of our career opportunities, please visit <http://www.chz.com/careers/>

About CHCH

CHCH-TV started broadcasting in 1954 and is proud to be the news leader for Hamilton and the surrounding Halton and Niagara regions. CHCH produces over 24 hours of original local news programming each week. With a primetime line-up anchored by movies, news magazine shows, and hit dramas, CHCH is available to over 92% of Ontario households and is viewed by millions nationally each week. CHCH News is produced daily out of its broadcast studio located in Hamilton, Ontario. For more information, please visit chch.com.